

Meeting Summary

[Boyd Elementary]

Date: [8/22/2019]

Time: [3:15PM]

Location: [Conference Room]

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Joi Kilpatrick	Present
Parent/Guardian	London Henry	Present
Parent/Guardian	Crystal Bailey	Present
Parent/Guardian	Miranda Dozier	Present
Instructional Staff	Sharlene Hendley	Present
Instructional Staff	Beatrice Sewell	Present
Instructional Staff	Deborah Howard	Present
Community Member	Darien Waite	Absent
Community Member	Kim Dennis	Absent
Swing Seat	Natalie Williams-Jordan	Absent
Student (High Schools)		

II. Action Items Greetings and Welcome

- a. **Approval of Agenda: Motion [Passes]**
- b. **Approval of Previous Minutes: Motion [Passes]**
- c. **Action Item 1: Officer Nominations**
Motion [Passes]
- d. **Action Item 2: Meeting Norms**
Motion [Passes]

III. Discussion Items Establishing Meeting Norms

- a. **Discussion Item 1: Set Annual Meeting Calendar**
- b. **Discussion Item 2: Norms remain the same as previous school year**

IV. Information Items

- a. Principal's report

V. Announcements

VI. Adjournment